

Applied Artificial Intelligence for Health Information Educators: A Leadership and Education Workshop

Presented By :

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UpSkillz AI Advisors

In Collaboration with CAHIIM

DAY 1: FOUNDATIONS AND FUNCTIONAL INTEGRATION

TIME (CENTRAL TIME)	TOPIC	ACTIVITIES & ENGAGEMENT	FACILITATOR(S)
9:00 AM	Welcome & Orientation Credential Overview & Competency Map	Live polling: baseline knowledge survey Overview of CIHIE-AI™ & CIHIE-AI-EDUCATOR™	Sharon Easterling, MHA, RHIA, CCS, CDIP, FAHIMA Program Director/Al Curriculum Lead
9:30 AM	Generative AI, NLP & Prompt Engineering in HIM	AI demo: GPT prompt walkthrough (coding, CDI, HIM scenarios) Interactive prompt lab	Sharon Easterling, MHA, RHIA, CCS, CDIP, FAHIMA AI Curriculum Lead
10:30 AM	Build a Prompt Strategy	Prompt-building for course creation	Sharon Easterling, MHA, RHIA, CCS, CDIP, FAHIMA AI Curriculum Lead
11:15 AM	Interoperability + Data Preprocessing for AI	Data cleansing exercise using simulated EHR/FHIR dataset	Sharon Easterling, MHA, RHIA, CCS, CDIP, FAHIMA AI Curriculum Lead
12:15 PM	Lunch	Networking Café	—
1:00 PM	Workflow Integration + Medical Devices	Interactive Workflow case: real-time device-to- EHR data mapping + charge edits	Sharon Easterling, MHA, RHIA, CCS, CDIP, FAHIMA AI Curriculum Lead
2:15 PM	Educator Breakout: Discussion - Designing AI-Enhanced Lessons	Group brainstorm: how to structure AI in the HIM classroom	Sharon Easterling, MHA, RHIA, CCS, CDIP, FAHIMA Program Director/Al Curriculum Lead
3:00 PM	Debrief	Recap of the Day	All facilitators

DAY 2: LEADERSHIP, ETHICS, AND ANALYTICS

TIME (CENTRAL TIME)	TOPIC	ACTIVITIES & ENGAGEMENT	FACILITATOR(S)
9:00 AM	AI Analytics in HIM + Dashboards	Interactive dashboards walkthrough + KPI story lab	Sharon Easterling, MHA, RHIA, CCS, CDIP, FAHIMA AI Curriculum Lead
10:00 AM	Ethical AI, Governance & Compliance	Scenario mapping: bias, PHI use, audit trail requirements	Sharon Easterling, MHA, RHIA, CCS, CDIP, FAHIMA AI Curriculum Lead
10:45 AM	Leadership Models for AI Implementation	Roleplay: stakeholder meeting simulation & resistance handling	Sharon Easterling, MHA, RHIA, CCS, CDIP, FAHIMA Program Director/AI Curriculum Lead
11:30 AM	Capstone Lightning Rounds (Optional)	Learners pitch 5-minute mock projects; peer feedback	Facilitator panel
12:30 PM	Closing & Credentialing Pathway Next Steps	Surveys, Q&A, workshop reflections, certificate details	Sharon Easterling, MHA, RHIA, CCS, CDIP, FAHIMA

Instructor & Facilitator Roster

Name	Credentials	Title/Role
Sharon Easterling	MHA, RHIA, CCS, CDIP, FAHIMA	Program Director/AI Curriculum Lead

Workshop Materials & Tools

- AI-enabled LMS (or demo platform)
- RevGuard™ and IGGuard™ simulation datasets
- Eliminator Tower for collaborative activities
- Polling & feedback